

Mission Statement: Redwood Community Radio envisions a community of listeners who, guided by the example of RCR programming, work together to create better, more just and sustainable world systems to ensure that all humans and other living species on earth move toward a higher quality of life and are able to survive challenges in the time ahead.

Vision: Redwood Community Radio will encourage a communication center of open airways (KMUD) for all voices to inform, educate, entertain and inspire the listening community through quality programming.

Proposed Agenda

Redwood Community Radio Board of Directors

May 7, 2018, 2:00 pm

Heart of the Redwoods Community Hospice, Garberville CA

- I. **Call to order** Opening comments from the President; meeting ground rules.

- II. **Roll call**

BOARD-APPOINTED: Mark Marchese, Christine Doyka, behr
MEMBER REPS: Secretary Rob Bier, Sarah Starck, Treasurer Sarah Scudder
PROGRAMMER REPS: Vice President Zac Gonzales, Eden Goldberg, President Jimmy Durchslag

STATION MANAGER: Cynthia Click

- III. **Approval of April minutes**
- IV. **Approval of agenda**
- V. **Open time** (Speakers will be assigned an amount of time not to exceed five minutes.)
- VI. **Management report**
- VII. **Finance Committee reports**
- VIII. **Old business**
 - A. Committee chairs and memberships
 - B. Employee handbook
 - C. Reschedule Board orientation
 - D. 2018 Budget
- IX. **New business**
 - A. Election of officers
 - B. Policy on staff lunches

Proposed agenda, May 7, 2018 meeting

C. Conduct of meetings (please see attachment)

X. Committee reports

- A. Programmer representatives
- B. Member representatives
- C. Community Advisory Board (CAB) – Sienna Klein
- D. Correspondence Secretary – Doyka
- E. Development –
- F. Pledge Drive – Durchslag
- G. Policy – Bier
- H. Mediation – Doyka

XI. Committee meeting schedule

Unless otherwise noted, all meetings take place at KMUD, 1144 Redway Drive, Redway CA. Persons planning on attending a meeting should confirm beforehand that no changes from this schedule have taken place.

Board of Directors	1 st Monday, 2:00 pm, Hospice
Policy	3 rd Wednesday, 11:30 am, Calico's
Executive	3 rd Wednesday, 12:00 pm, Calico's
Finance	4 th Tuesday, 1:00 pm
Development	4 th Tuesday, 3:00 pm
Board talk show	July

XII. Closed session – Personnel

ATTACHMENT TO AGENDA

ITEM IX.C

Guidance for the Conduct of RCR Meetings
(per Sarah Starck)

The committee chair sets the agenda and times for each item, as well as facilitating the meeting. Before the meeting begins, a note taker (secretary) is identified and attendees are noted. The meeting is conducted so that one person speaks at a time. The chair keeps meeting points on topic and within the times set.

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The next meeting's agenda points and ongoing discussions are noted for follow-up.

After every meeting recommendations, proposals, and/or reports are written by the committee chair or someone delegated to do so. The written notes are submitted to the Station Manager, who can report to BOD if deemed appropriate.

Reports are written in the format below, using all that apply, without being limited to this list:

DATE:

TITLE:

COMMITTEE CHAIR:

SECRETARY:

AGENDA:

ATTENDANCE:

NOTES:

RECOMMENDATIONS:

PROPOSALS:

NEXT MEETING AGENDA: