

VISION Statement - Redwood Community Radio envisions a community of listeners who, guided by the example of RCR programming, work together to create better, more just and sustainable world systems, to ensure that all humans and other living species on earth move toward a higher quality of life, and are able to survive challenges in the times ahead.

MISSION - Redwood Community Radio will encourage a communication center of open airways (KMUD) for all voices to inform, educate, entertain and inspire the listening community through quality programming.

MINUTES

Redwood Community Radio – Board of Directors

Tues., Nov. 10, 2015 – 3:30

Redwood Playhouse, Garberville, CA

- I. **Call to order:** Meeting ground rules; opening comments from the President
- II. **Roll call:** MEMBERS' REPS – **President** Siena Klein, Cody *Comfy* Dillon. PROGRAMMERS' REPS – **Secretary** Jack Frybulous, **Vice-president** Dan Murphy, Jimmy Durchslag (arrived 3:36). BOARD-APPOINTED – Christine Doyka (arrived 3:42), Mark Marchese. Station Manager Jeanette Todd. Absent: Maria Savage, **Treasurer** Sarah Scudder.
- III. **Approval of Oct. minutes.** Siena moved to approve, Jack seconded; unanimously approved.
- IV. **Approval of agenda** – Closed Session (personnel) added after New Business, and budget discussion added after Closed Session. Dan seconded; unanimously approved.
- V. **Open time** - Jimmy Robinson was our sole visitor.
- VI. **Management report** - All Board members must know what's in the CPB Community Services Grant handout; one aspect that concerns JT is the relatively sophisticated records-keeping CPB requires of stations. \$13,958 is in the Signal upgrade account; \$39,770 in checking; \$50K in reserve, and \$3500 in a second reserve account. Suzanne Beers remains the executrix of the Fitch estate, and an accounting has been requested. Eric Kirk is said to have sent stuff twice before.
- VII. **Discussion / questions for Management** – Mark asked about other check-signers. Jeanette will put on CSAR that office staff had been experiencing serious email problems.
- VIII. **Consent calendar**
 - A. *"Pledge Drive" is made a standing committee. Jack moved to approve this; Dan seconded. Unanimously approved.*
 - B. *The Board directs that Julia Minton's name be substituted in the necessary places with that of Treasurer Sarah Scudder. Siena moved that we add Sarah, Jeanette Todd, Simon Frech, and Dan Murphy to the list of approved check-signers at the Community Credit Union of Southern Humboldt; Christine seconded. Unanimously approved.*

- IX. Finance Com. report** – Jimmy: Oct shows \$15K net income, and net of \$16K for the year. We don't believe our financial statements, because we know they don't reflect reality, and asked JT to explain in more detail. Jeanette: many expenses are not recorded, a lot of money moved from Fitch to cover day-to-day expenses, and we don't see that. Fundraising account not updated in more than 3 months, balance sheets not reflecting that. Coffee booth bills, and floors still unpaid for. Has to do without having enough time to balance accounts, concerned that when we're not up-to-date and don't have good numbers, seems a little ahead of ourselves to make budget for next year when this year's budget figures aren't in. Some underwriters haven't been billed, money is in bank accounts, but not reflected in statements. Dian agrees that she can put in 4 hrs Tues and Fri, but a lot more time is needed. What does the Board want to see happen?

An additional accountant or bookkeeper is needed to help us get through this; possible candidates: Sarah, Taun Moody, the Beginnings bookkeeper, Erin Larsen. JT will ask Dian to suggest someone. Siena asked about CCUSH to come and talk to us again, to be brought up at next Finance meeting.

X. Unfinished business

- A. Strategic plan check-in – prioritizing items that came out of followup meeting, see pp 23 and 31. JT suggests each Board member takes responsibility of one event, from start to finish. Important to delegate. Reminder: get list of unpaid pledge payments. Dan asked next meeting on Strat plan, to which JT said if we could prioritize what's on p. 31, we'll be much closer to announcing a date for the next strat plan meeting with staff. JT will prioritize and assign items for further discussion. Comfy mentioned a program Sean showed him for long-range planning. Jim: thinks there was more there than can be done. His concern: too much. Strat plan is a wish list that needs to be narrowed down. Mark ... Siena: we didn't re-visit the progress of the Strat plan made in 2009, suggests place-holder in Board meetings' agenda. So (again) Jeanette will tackle this and send out suggestions.

- B. Issues fm policy: violence, syndication, uploading shows, financial emergencies.

Dan moved to table; Jack seconded. (This motion was later withdrawn.)

* violence still doesn't have forms, see p. 27 of packet.

* syndication; JT and Comfy think more ppl need to be involved. Cody: not a priority now. Jim asked what's the priority for use of our facilities?

Doesn't think it's an issue.

* uploading shows – see p. 28 of packet.

Jim moved to adopt the amendment to the Programmers' Agreement as-is. Cody seconded;

unanimously approved.

Prog reps will talk to Cynthia, and the whole PA will be re-submitted in January.

* financial emergencies. I moved that "will" be substituted for "should".

Jimmy seconded. Unanimously approved. First 2 items stay with Policy.

C. Elections Com. – chair, timeline. I can't be involved. Jim will run P election. Siena will guide Members' election. Dan will do Mgmt Eval. Mark declares his intention to run for a Members' seat. **ACTIONS:** Siena will ask Maria to join elections. Siena: a Mediation Com person (and Programmer) needs to be elected. Siena and Christine will look into Mediation Com.

XI. New business

- A. Update compliance calendar. Dan will send us a revised version.
- B. Meet in December? Dan points out the budget needs work. / Celebration
- C. Continue to record Board meetings? Yes.
- D. Board review of Agreements we make with sub Programmers – Note the comment at the bottom of p. 30. Jim said CC is able; Programmer reps would assist with the PDs how to handle situations. Cody suggests adding language like “for 3 weeks, or 3 shows” etc. Jimmy asks the PDs to draft the language they want, then P reps will present it to the Ps. Is there lang in the PA that subs must be reported to the PD?
- E. Hiring com update.
- F. Board responses to communications / use of list-serv. Jimmy pointed out that I'd suggested Amy's letter be replied to incl the list-serv. We empowered JT to do this. I asked if the person who expressed an interest in forming a Mendo CAB had been contacted. Siena said Anon Forest is the person's name. Christine will write up draft replies.

XII. Committee Reports

- A. Programmers' Reps.
- B. Members' Reps.
- C. Community Advisory Boards – Central CAB meeting scheduled for Thurs.
- D. Correspondence Secretaries
- E. Development
 - i. Pledge Drive
- F. Policy
- G. Grounds
- H. Mediation
- I. Emergency Preparedness
- J. Management Evaluation
- K. Transition
- L. Elections
- M. Networking

XIII. Schedule - monthly meeting times of Committees

Unless otherwise noted, all meetings take place at KMUD, 1144 Redway Dr., Redway, CA.
If you plan on attending a meeting, it would be wise to confirm no changes have taken place.

- A. Board of Directors Tues., Dec. 8, 3:30 pm (at the Healy)
- B. Development 1st Wed., 3 pm
- C. Executive
- D. Finance 3rd Tues., 3 pm
- E. Policy Tues., Nov. 24, 10 am
- F. Board talk show 2nd Wed. (Oct., Jan., April, Jul.)
- G. Program Selection 2nd + 4th Tues., 1 pm
- H. Board / Staff meeting 3rd Tues. (Sep., Dec., Mar., Jun.)

This meeting started at 3:32 and ended at 6:14 (2 h, 42 m).