

MINUTES
REDWOOD COMMUNITY RADIO
BOARD OF DIRECTORS MEETING
January 23rd 2007, 1:00 pm
Humboldt House Inn, Garberville, CA

I. CALL TO ORDER AND OPENING COMMENTS

Marc calls the meeting to order at 1:05 and reads the meeting rules.

II. ROLL CALL

Board Members: Marc Patterson, President; Vice-President; Juna Berry Madrone, Treasurer; Traci 'Bear' Thiele, Secretary; Marcia Bauer; Harold Day; Felix Omai. Bettye Etter.

Ex Officio Member: Brenda Starr

Board Members Absent: Berk Snow, L. Sydney King.

III. APPROVAL OF MINUTES for November 28th, 2006.

Harold moves to adopt the minutes for November 28th, 2006. Juna seconds that motion. The motion passes by unanimous vote.

IV. ADOPTION OF AGENDA

Marc requests a closed session at the end of the agenda. Traci moves to adopt the agenda. Harold seconds the motion. The motion passes by unanimous vote.

V. MANAGEMENT REPORTS

A. General Manager

Brenda gives an oral report. She tells the board how happy she is to be here in the community with KMUD. She says that she will focus much of her efforts in her first six months on fiscal issues. She talks about the budget and how it will be reviewed and possibly revised during the year and about a new check approval policy. Brenda talks about personnel issues, insurance renewal, NFCB membership and conference and the CPB Internet Services Grant. Brenda says that she worked with Jay to complete the CPB annual survey that is due February 16th. Brenda talks about our FCC inspection follow up. She outlines the steps being taken to reach and maintain compliance by January 31st. She says that she will then do a self-inspection after that time. Brenda talks about changing our cell phone services to save some money. Brenda talks about a discussion she had with an HSU instructor regarding internships for students who may be interested in working with KMUD. Brenda talks about efforts to sell the Bio-diesel truck donated by the Family of Daveau. Brenda talks about working with Chris and his cleaning schedule for the facilities. Brenda asks for guidance from the Board about managing the key distribution for the station. Traci asks that an inventory of current key holders be made for reference and that a process/policy for reviewing and allocating keys be done in the near future.

VI. OPEN TIME @ 1:30 PM

Jama suggests that a process be created for disposition of public comments at Board meetings, to avoid dicey situations. Jama suggests that the Board start a review and a revision of the current by-laws and the mission statement. Jama shows the Board a program

guide that she found that was pocket or wallet sized. She says that we have not had a program guide for some time.

VII. COMMITTEE REPORTS

A. Finance

Juna passes out a written report and gives an oral report on our financial position. Felix moves that it is an emergency at this time for the good of KMUD to officially approve Brenda as a check signer for KMUD. Traci seconds the motion. The motion passes with a unanimous vote.

B. Development

No Report. There is a meeting happening on Tuesday. Brenda expresses her concern regarding how events are planned. She hopes that all ideas and requests for fundraisers be channeled through the Development Committee for approval in the future. Jama reminds the Board that there is a form to fill out called "Agreement for Producer of Fundraising Events". Traci asks that a record be kept of all local businesses and services that are approached and that donate to KMUD for various events. Bettye asks who the development committee is. The Development Committee is: Marc - Chair, Agnes, BR, Brenda, Sydney and Traci. Marc asks for volunteers for his Birthday Party on April 1st.

C. Policy

Juna reports that the draft policy manual is 95% completed. She says that Victoria Baker will be assisting in its completion. She talks about the process that was used to bring us to this point. Juna talks about the need for policy work in the areas of fcc rule compliance, visitor policy, hiring committee structure, financial emergency, fundraising stipends, revisit of sick leave/vacation pay policy, sexual harassment policy, conflict of interest in news reporting, Instant Runoff Voting for KMUD Elections, revisiting Roberts Rules of Order, refining the consent calendar policy. Felix wants to make sure that the Termination Policy to the future projects agenda.

D. Building & Memorial

Felix reports that she had discussions with Jeff Hedin and that he will be coming into the station to evaluate the space needs and make some suggestions.

E. Website Redesign

Traci reports that there has been no meeting over the holidays. Traci says that we are in the development and testing phase. Brenda asks if there was a timeline for this project. Traci says that there was not. Traci says there is a meeting scheduled for Thursday morning.

F. Election

Harold says that BR has stepped up to sit on the Evaluation Committee, and that Long John and Chris Mayner have stepped forward to sit on the Grievance and

Mediation Committee. Long John would like to move to the evaluation committee in the future if possible. Traci requests that we place appointments and completion of those committees on the agenda for next months meeting.

VIII. OTHER REPORTS

- A. Community Advisory Committee (CAC) North
No report. Juna says that it is actually Community Advisory Board not Committee and we should list it has such in the future.
- B. CAC Central
No report.
- C. Programmers' Representatives
Juna talks about a training by Dave Lippe on Pro Tools for women programmers and that is coming up.
- D. Correspondence Secretary
No report.
- E. Programming
No report. Marc says that the Program Selection and Review Committee has met and will be meeting at the station on the second Tuesday of each month at 10am. Jama suggests that the board read the Program Policies of the policy manual.
- F. Technical
Brenda says that Simon gave her the same letter that he Simon passed out at the November meeting. Simon requested that we reread the letter and be ready to act when the opportunity opens up. Harold says that he would appreciate an updated report on this.

IX. UNFINISHED BUSINESS

- A. Appoint Compliance Calendar Task Force
Marc calls for Volunteers for the task force. Jama and Juna volunteer for the task force. Traci moves that we appoint Juna, Jama, Brenda and Marcia to the Compliance Calendar Task Force. Harold seconds the motion. The Board passes the motion by unanimous vote.
- B. Dissolve Ad Hoc Transition Committee
Harold moves that the Board dissolve the Ad Hoc Transition Committee. Marc seconds the motion. The Board passes the motion by unanimous vote.
- C. Budget 2007
Traci moves that we pass the Budget for 2007 as a guidance document. Felix seconds the motion. The Board passes the motion by unanimous vote.
- D. Leggett/Shelter Cove Translator Project
Bettye reports that the Shelter Cove Property Owners Association (SCOPA) is interested in funding the Shelter Cove Repeater efforts. There is money set aside for improvements and services in Shelter Cove. Bettye says that they would like to

receive a letter on official KMUD letterhead explaining the project and its costs. Bettye suggests that we include a request for an annual ongoing donation from this organization for ongoing upkeep and operating expenses for this repeater.

E. News COI

The Board has discussion about calls that came in from the public about problems in this area. Brenda says that this discussion is happening in house and is ongoing. There are several ideas floated. We will put this on the next agenda for ongoing discussion.

X. NEW BUSINESS

A. Appointment of Correspondence Secretary

Bettye has agreed to be the next Correspondence Secretary.

XI. MEETING SCHEDULE and ASSIGNMENTS, GOOD AND WELFARE

A. Executive Committee Meeting: Wednesday February 14th, 1:00 pm Mateel Café

B. Finance Committee Meeting: Tuesday February 13th 1:00pm KMUD

C. Development Committee Meeting: Tuesday Jan 30th at 10am KMUD

D. Policy Committee Meeting: Thursday Jan 30th 1pm at Juna's House.

E. Building & Memorial Committee Meeting: Monday Jan 29th 1 or 2pm KMUD

F. Web Site Redesign Committee: Thursday Jan 25th KMUD and Feb 1st. 9:30am at KMUD

G. Board Retreat. February 24th Saturday at 10am-4pm at Marcia's House in Shelter Cove. Lunch at 2pm.

XII. ADJOURNMENT

Marc calls the meeting to a close at 3:35pm.