

MINUTES
REDWOOD COMMUNITY RADIO
BOARD OF DIRECTORS MEETING
March 27, 2007, 1:00 pm
Humboldt House Inn, Garberville, CA

I. CALL TO ORDER AND OPENING COMMENTS

Marc calls the meeting to order at 1:10 pm and reads the meeting rules.

II. ROLL CALL

Board Members Present: Marc Patterson, President; L. Sydney King, Vice-President; Juna Berry Madrone, Treasurer; Traci 'Bear' Thiele, Secretary; Marcia Bauer; Harold Day; Bettye Etter.

Board Members Absent: Felix Omai; Berk Snow.

Ex Officio Member Present: Brenda Starr

III. APPROVAL OF MINUTES for December 14, 2007, January 23, 2007 and February 27, 2007.

Harold moves to adopt the minutes of December, January and February. Juna seconds the motion. The minutes are adopted by unanimous vote.

IV. ADOPTION OF AGENDA

Sydney adds appointment of Elections Committee to the agenda under unfinished business C. Brenda requests a closed session to discuss personnel issues. Sydney moves to adopt agenda with additions. Marcia seconds the motion. The agenda is adopted unanimously.

V. MANAGEMENT REPORTS

A. General Manager

Brenda says she appreciates meeting with Board members and mentions the need for a follow up to the Board retreat. Brenda talks about finances, checks are arriving. We received the second installment of the CPB web grant and Brad has been paid for his work on the website. She says that the site will be up in a day or two. Brenda is looking for another staff person to maintain the web site. Traci suggests that Beth be approached for this work. Brenda gives details of getting the silent drive letter out and the returns. Brenda asks the Board for a letter to the bank to get a higher limit on an unsecured credit card. Brenda says KMUD cleared \$3600 doing the bar for steel pulse. She mentions events to come including Cuzzin Marc's birthday. Brenda talks about expansion of the News Department, maybe add a weekend report and better paying position for Christina. Brenda talks about her conversation with Estelle in this regard. Brenda says she may have a buyer for Daveau's truck and would like the Board to earmark that money for a box (portable office) for Kate. Marcia moves that we sell Daveau's Truck for \$4,000.00, if we can get that, and earmark the money for a trailer for the music department. Harold seconds the motion. The motion passes by unanimous vote. Brenda talks about writing a letter to SCOPA and about a letter we received from the FCC in regards to the Shelter Cove translator.

VI. OPEN TIME @ 1:30 PM

Behr reads and submits a copy of a letter from Jama to the Board. In her letter Jama requests that committee elections have a yes or no option as well as IRV. Also Jama has requested that during Good & Welfare a report-back for the NFCB conference be planned and announced so that attendees can share the wealth of information they received.

VII. COMMITTEE REPORTS

A. Finance

Juna reports on specific income and expenditure amounts and says that finances are looking better than earlier projections. She says that doing the bar for large events is efficient use of resources. Juna talks about events expenditures and income and some of the problems that were identified. She calls for better oversight by the board on events expenditures and income.

B. Development

Brenda says that the Dev. Comm. needs to meet as soon as possible. Brenda also mentions some of her ideas to improve event income. Brenda and Marc mention of coming events including the spring pledge drive, the KMUD Block Party and the Rock the Block Party. Brenda says she has hired BR on a part time basis for two weeks for the pledge drive. Brenda says she will order a 20th anniversary shirt. Brenda says that we have a date (July 22nd) booked at the Mateel and has some ideas for using it: a "Festival of Multiple Talents". She asks Board members to come to the Development Committee meeting.

C. Policy

Juna talks about the current status of the Policy Manual. She says it will still take several months to complete, but it is happening. Harold asks if we have meeting rules that will go into the policy manual. Juna says she will send him a policy manual excerpt that includes the meeting rules.

D. Building & Memorial

Harold says that the things are on hold for the addition while Felix is away and he is busy with his father's estate. Harold says some work will start in April to make a fountain on the premises to start the memorial garden. He says that this will tie into the web site memorial pages.

E. Website Redesign

Traci briefly mentions a meeting that occurred. Brenda mentions a conference call that is planned.

F. Election

Harold reports that he will promo for additional candidates for the Grievance Committee. The group discusses the elections committee for this year's elections. Juna moves to appoint Marcia, Marc and Chair Harold to the Elections Committee. Sydney seconds the motion. The motion passes by unanimous vote. Traci moves that we add a yes or no opportunity on Committee election ballots. Juna seconds the motions. The motion passes 5 yes votes and 2 (Bettye and Marcia) abstaining.

VIII. OTHER REPORTS

A. Community Advisory Board (CAB) North
Sydney says that Kelly Lincoln is interested in helping to reenergize the Northern CAB.

B. CAB Central
The Central CAB did not meet this month.

C. Programmers' Representatives
Juna, Harold and Brenda talk about new training that is being offered for programmers. Juna says that she would like to see a task force be put together to rewrite the operators handbook. Sydney wants the board to train in the studio.

D. Correspondence Secretary
No Report. There was discussion regarding the need for a letter to the bank and a card or letter expressing condolences to the family of Chris Mayner. Brenda asks for the parameters of the correspondence secretary's job.

E. Programming
No Report.

F. Technical
No Report.

IX. UNFINISHED BUSINESS

A. Leggett/Shelter Cove Translator Project
Bettye attended meeting of SCOPA but was ejected. Bettye says the translator site still belongs to CDF but will be transferred to the Shelter Cove Community in the future. This item is tabled for a future meeting.

B. Appointments to Mediation/Grievance and Evaluations committees
These appointments are tabled until next month.

C. Appointment of the Elections Committee for 2007

X. NEW BUSINESS

A. Robert's Rules: Board Parliamentary Rules
This item is tabled for ongoing discussion.

B. Vacation Policy
Juna explains the process involved with this draft policy proposal. Sydney moves to adopt the proposed vacation policy revisions. Juna seconds the motion. The motion passes with 5 yes votes, Marc and Traci abstain.

C. Visitor Policy

There is some discussion about the need for a visitors log and the location of the log. There was discussion of the need for a policy revision in this regard. This item is tabled for more discussion and possible action at a future time.

D. Small Claims Court

Juna proposes that we eliminate the policy that restricts KMUD from filing small claims court claims. Juna moves to eliminate the policy restricting small claims filings. Marcia seconds the motion. The motion passes by unanimous vote.

E. By- Law Revisions

The Board discusses a needed change to wording for Article IV. Section 3. Traci moved to adopt new language. Harold seconded the motion. The Board votes unanimously to make this change. This item will come up again for a second vote next month.

The existing language: Section 3. The station Management Team, consisting of the Business Manager, Operations Manager and Program Manager, shall serve as ex-officio (non-voting) members of the Board of Directors. No employee or contractor of RCR may serve as a voting member of the Board.

The new language that was approved: Section 3. The station Management, whether it consists of one person or a team at any given time, shall serve as ex-officio (non-voting) member(s) of the Board of Directors. No employee or contractor of RCR may serve as a voting member of the Board.

F. Events Proposal, Policy and Process: Proposal for *Iron Maidens* Event and Clarification of Policy

The Board discusses the need for the Finance Committee to retool the current event proposal form and the process used to evaluate event and fundraiser proposals that come into KMUD. The proposal for the Iron Maidens Event was tabled until the April Board meeting.

XI. CLOSED SESSION

Closed session was called to discuss legal and personnel issues. No action was taken.

XII. MEETING SCHEDULE and ASSIGNMENTS, GOOD AND WELFARE

- A. Executive Committee Meeting: April 11, 1:00 pm Mateel Café
- B. Finance Committee Meeting: TBA
- C. Development Committee Meeting: TBA
- D. Policy Committee Meeting: Tuesday April 3rd 1pm Juna's House
- E. Building & Memorial Committee Meeting: TBA
- F. Web Site Redesign Committee: Friday March 29th Conference Call
- G. Board Talk Show: April 11, 7-8 PM
- H. Board Meeting: April 24, 1 PM
- I. NFCB report-back May 8-9 or May 15-16

XIII. ADJOURNMENT

Marc adjourned the meeting at 3:50pm.