

MINUTES
REDWOOD COMMUNITY RADIO
BOARD OF DIRECTORS MEETING
March 28th 2006, 1:00 pm
Humboldt House Inn, Garberville, CA

I. CALL TO ORDER AND OPENING COMMENTS

Marc calls the meeting to order at 1:10 pm and reads the meeting rules.

II. ROLL CALL

Board Members: Marc Patterson, President; Geraldine Goldberg, Vice President; Traci ‘Bear’ Thiele, Secretary; Andrew Christian; Harold Day; Felix Omai; L. Sydney King.

Ex Officio Members: Dave Myers.

Board Members Absent: Berk Snow, Treasurer; Bruce Brady.

Ex Officio Members Absent: Michael Jacinto.

III. APPROVAL OF MINUTES for February 28th 2006.

This item was tabled until next meeting.

IV. ADOPTION OF AGENDA

Geraldine requests that the Item XI c. Leave-a-Legacy be removed from the agenda until next month. Traci Bear moves to adopt the amended agenda. Geraldine seconds the motion. The board votes unanimously to adopt the agenda.

V. MANAGEMENT REPORTS

A. Operations / Development Manager

Dave passes out his written report and answers questions regarding its content. Harold asks and Dave explains some of the specifics of the new CPB funding opportunity, Community Service Incentive grant. CPB is doing a trial run of this program. \$30,000 plus ten percent is possible if we fit the criteria. Dave believes that we fit the criteria for receiving this money. Deadline is for application is April 30th.

B. Program Manager

Michael submitted no report. Dave talks about Michael’s efforts to do a live feed from an event in Oakland. There will be a two-hour presentation and then a one-hour mediated call in to allow for comments.

C. Interim Management Plan

Dave talks about the receivables being too high and sending out reminder bills for 05. This was a task that Jay failed to pass on to Jackie. Rohn suggests that we do on-the-air reminders. Dian Griffith introduces herself to the Board. Dian hopes the Board members have received her Internal Memo Dian mentions that she hopes that the board will consider a new bookkeeping program at the end of the fiscal period. Dian requests that she be allowed to submit an Internal Memo to the board in the future rather than attend Board meetings, unless it is absolutely necessary.

VI. OPEN TIME @ 1:30 PM

Rohn Jennings gives feedback on the 7 Rivers Radio Network efforts. Rohn says that we should go slowly because this could be a slippery slope. He thinks that participation in this network could take away some of KMUD's autonomy. Rohn thinks that this is such a big change that it should require membership approval. Dave responds that our total programming commitment would be one 1 show every fiscal quarter annually.

Jama says that the NFCB conferences are tremendously exciting. Jama asks that those attending bring back as much information as possible and make that information accessible to the station as a whole. Jama suggests that we schedule a report-back to relate the juiciest stuff from the conference as soon as possible. Jama also requests that we add putting job descriptions in the Board Binders to the April or May agenda.

VII. COMMITTEE REPORTS

A. Finance

Traci reports that the annual audit is proceeding and that Jackie Sullivan is working with Frank, to complete the process. Traci reports on Dian's efforts to become oriented with KMUD's books. Dave asked Dian to compile a list of issues and problems she has with the bookkeeping system. Dian is spending much less time than we provided her and could save even more if some quirky computer issues could be resolved. Dian talked about the need to improve the web based credit card donor service. Traci reports that there was much discussion regarding improving the handling of receivables in the future.

B. Development

Dave reports on his development efforts and the need for KMUD to get clarity on development plans for the future. Dave talks about events planned for the year. Dave mentions that KMUD is being offered the kitchen by the Mateel at several events. Dave is asking that the board give him some additional direction about where we want his development energies to be focused. The Board discusses the Community Jam and other development opportunities he has had to turn down.

C. Personnel

Geraldine talks about progress on the Management Evaluations including putting out a box at the station to collect comments. Geraldine reports on the PC meeting with non-management staff. Geraldine also reports that the next step will be a one-on-one meeting with the managers.

D. Policy

Andrew reports on work being done by the policy committee. Andrew passes out his proposal for Proxy Voting and mentions the Conflict of Interest draft being introduced. Andrew makes comments on policies being considered for adoption, including Termination Policy, Election Policy, Vac/Sick Leave Policy and PSA Policy. Harold reminds the committee to include the names and dates on policy drafts being considered. Jama asks that all Board approved documents be attached to the minutes for that meeting.

E. Building

Harold reports on the efforts of the Building Committee. Harold says the committee came to the realization that repair of the firewall will have to wait for dry weather. Harold says that construction is ready to begin on a door for Dave's office. Harold says that George Monroe is resurfacing a large redwood slab that was donated to the station.

F. Job Description Task Force

Felix reports on behalf of the JDTF about a meeting held upstairs at Calico's. Felix says that Brian Elie attended on behalf of the PC. Jama and Felix describe discussions about JDTF purpose regarding job descriptions. Jama would like the board to define our purpose in regards to creation and updating job descriptions. Dave says he thinks that JDTF should do both current updated job descriptions as well as future proposed job descriptions. Jama requests that the PC pass any job description notes and recommendations for change to job descriptions to the JDTF.

G. Memorial

No Report.

H. Elections

Board discusses individual participation and terms. Traci says that Marc's term will continue till 07 and so he is the Programmer on the committee. Harold reports on the first steps of the election process. Harold says there have been teasers on the air leading up the start of the Programmers Representative election. Harold will be sending out the Election Timeline. Harold says that the agenda for next committee meeting will include new ideas for getting the word out.

VIII. OTHER REPORTS

A. Community Advisory Committee (CAC) North

No Report. Dave suggests that Geraldine and Andrew try to breathe some life back into the northern CAC. Andrew agrees to continue with the CAC after he leaves the Board.

B. CAC Central

Rohn Jennings expresses the CAC Central's concern with Board meeting time. Rohn says that 4 or 5 people have requested that the meetings be held in the evenings. Rohn also suggests that we appoint Aleida Rios to the Central CAC. Aleida talks with the Board about her interest in the CAC. Traci agrees to put her appointment on the agenda for next month.

C. CAC South

No Report.

D. Programmers' Representatives

No Report.

E. Correspondence Secretary

Sydney reports on her correspondences. Syd talks about a card she sent to Daveau's sisters. She says that she needs contact information for Brian Mo. Sydney talks about her concern that people are using incorrect e-mail and folks are out of the loop in important discussions. Sydney asks that Board members send her their updated contact information. Aleida

advises the board to be extremely careful when using e-mail for Board communications on confidential matters.

I. Historian

No Report.

J. Technical

Dave reports on Simon's efforts to establish back up power in Kneeland. Dave says that snow has hampered efforts to proceed with Cahto upgrade. Dave says that Simon has had to use a snowmobile to get up to the site. Simon has acquired most of the equipment needed. Dave reminds the group that fundraising still needs to take place to cover the costs. Harold says that He and Long John are planning a picnic fundraiser for Cahto upgrade expenses. Board discusses fundraising for this upgrade and will continue this item on the agenda.

Marc calls a 5-minute break till 2:46 pm.

X. UNFINISHED BUSINESS

A. Vacation/Sick Leave Policy

Traci makes a motion to adopt the draft Vacation/Sick Leave policy (attached). Geraldine seconds the motion. Board has discussion on this item. The Board votes to adopt the motion with one member, Felix voting no.

B. Indecency Policy

This action item was completed at last months meeting.

C. PSA Policy

Traci Bear moves to adopt PSA policy drafted by staff. Geraldine seconds that motion. After discussion Traci Bear withdraws her motion and the item is tabled for next meeting.

D. Personnel Policy – Termination Process

This item is tabled for next meeting.

E. Elections Policy

Harold moves that we adopt this policy with a reversal of categories to allow the timeline to flow. Traci seconds that motion. After brief discussion the board votes unanimously to adopt this policy (attached). Jama asks that we consider some other ideas and changes and put this item on the agenda again in the future. Harold agrees that further discussion and development is needed.

F. Humboldt Area Foundation – Seven Rivers Radio Network

Dave says that he hears the Board and community's concerns loud and clear on this issue. Dave says that the decision to participate in this effort is the Board's alone. Dave asks for the Boards consent to 'cozy up' to the network organizers and funders. Marc says that he does not need our consent to do that.

XI. NEW BUSINESS

A. Policy Review

The Board had brief discussion on this issue. Jama requested that a board member be designated to attach policies to the minutes from the meeting. Marc requested that Traci as Secretary do this, as it will be much easier for her. Traci agrees to do this.

B. Board Evaluations

After brief discussion the Marc asks that we continue the discussion at a future meeting.

XII. CLOSED SESSION

A. Personnel Issues

Board has discussion regarding management evaluations but no action is taken.

B. Board Mediation

The Board decides to postpone mediation sessions until after the conclusion of the Management Team Evaluations.

XIII. MEETING SCHEDULE and ASSIGNMENTS, GOOD AND WELFARE

A. Finance Committee Meeting: Thursday April 13th, 1:00 pm KMUD

B. Personnel Committee Meeting: Wednesday April 12th, 10:00 am Mateel Com Center

C. Executive Committee Meeting: Wednesday April 12th, 1:00 pm Mateel Cafe

D. Policy Committee Meeting: will work via e-mail

E. Job Description Task Force: will work via e-mail

F. Building Committee Meeting: Tuesday April 11th, 9:30 am at KMUD

G. Memorial Committee Meeting: will work via e-mail

H. Board Meeting: Tuesday April 25th, 1:00 pm Humboldt House Inn

I. Report to the Listeners: Wednesday April 12th 7:00 pm - Berk, Sydney and Dave.

J. Report back on NFCB. Will work on setting a date and time for this.

XIV. ADJOURNMENT

Marc brings the meeting to a close at 4:10 pm.