

MINUTES
REDWOOD COMMUNITY RADIO
BOARD OF DIRECTORS MEETING
August 22nd 2006, 1:00 pm
Humboldt House Inn, Garberville, CA

I. CALL TO ORDER AND OPENING COMMENTS

Marc calls the meeting to order at 1:15 pm and reads the meeting rules.

II. SEAT NEW BOARD MEMBERS

A. Seat Elected Members

Marc invites Traci, Member Representative and Juna, Programmer's Representative to take their seats on the Board.

B. Appoint Board Member

Marc calls for nominations for the Board appointed seat. Traci nominates Bettye Etter. Marcia seconds that nomination. The Board accepts the nomination with a unanimous vote. Bettye Etter is an Appointed Member of the KMUD Board of Directors.

III. ROLL CALL

Board Members Present: Marc Patterson, President; Berk Snow, Treasurer; Traci 'Bear' Thiele, Secretary; Harold Day; Felix Omai, Marcia Bauer, Juna Berry Madrone, Bettye Etter.

Board Members Absent: L. Sydney King, Vice President.

Ex-officio Member Present: Michael Jacinto

IV. APPROVAL OF MINUTES for June 27th 2006, July 3rd 2006 and July 25th, 2006.

Traci asks for another month to complete the June Minutes due to a misplaced meeting tape. Berk requests one small correction to the July 25th minutes. Traci agrees. Juna moves to approve the minutes for July 3rd 2006. Marcia seconds the motion. The vote is unanimous. Juna moves to adopt the minutes for July 25th 2006 with the correction. Berk seconds the motion. The vote is unanimous.

V. ADOPTION OF AGENDA

Berk moves to adopt the agenda. Traci seconds the motion. The agenda is adopted by unanimous vote.

VI. MANAGEMENT REPORTS

A. Interim Station Manager

Michael reports on the recent FCC inspection of the KMUD facilities. Yesterday there was a studio inspection and today is an inspection of the transmitter site on Cahto with Simon. The inspector suggested a file for each station KLAI, KMUD and KMUE. Michael talks about a problem with the Emergency Alert System printer going out. We need to acquire a PC computer with a printer to do this work for us. Michael says that there has been relaxed reporting on this. He did the report and weekly test for seven years and he will take on this task again. Michael says that the inspector will write a non-biased report and send it to a compliance committee for discrepancies. They will then send us a report with their

concerns. We respond to this with explanation of how the concerns are being addressed. Then they send the reports to their lawyers who contemplate whether there needs to be violations or not. Michael says we should receive something in the next couple of weeks. Michael talks about the arrival of our CPB grant check. Michael explains the NFCB dues survey and its timeline. Michael passes out an events coordinator report done by BR. Mickey adds an oral report of her work with volunteers, staffing, cleaning up and organizing the office facilities and grounds. Michael talks about staff meetings to help everyone get on the same page. Michael talks about coming events including the Hoedown, the Luau and Earthdance. Harold points out that the Board discussed the need for new EAS equipment months ago (for studio B – mj). Harold says the Board approved the purchase and installation of new equipment. Michael says that he will send a memo to Simon. Michael says that the mock inspection urged by Jama, Behr and others and implemented by the Board really went a long way in helping us to be prepared for this inspection and he thanks everyone that was involved with that effort. Michael says that we just need to tighten up and we can do that easily. Berk suggests a proactive letter to the FCC inspector outlining steps we have taken to correct problems. Michael says that the letter should go to the compliance committee chair. Berk says it should go to both of them.

VII. OPEN TIME @ 1:30 PM

Jama says that she brought a Birthday cake but Sydney but she is sick. Jama thanks Michael for the attribution for her work on the mock inspection and she says that Harold and Mark Drake did most of the work to implement the inspections. Jama asks Michael if BR and Mickey's hire was done without consultation with him. Michael responds in the affirmative and Jama expresses how unfortunate that is. Michael believes that it could work as long as everyone does regular check-ins.

Bettye makes her first comment to the Board. Bettye says that when she last visited the station the plants were in terrible shape. Beautiful plant specimens like the old hydrangea were wilted. Bettye tried to find a way to water. She found a hose but the faucet would not work. She says it took Dave Myers 15 minutes to find tools to turn on the broken faucet. Bettye wants to know who is in charge of the gardens and grounds. Michael explains that the handle was removed when people kept leaving the water on and KMUD received a \$1,500 water bill. Bettye asks if there is money to pay for professional services in the summer. Michael says that should not be a problem. Traci suggests that Mickey get a memo to find volunteers for yard maintenance and join the Building Committee to help coordinate volunteers for building and maintenance.

VIII. COMMITTEE REPORTS

A. Finance

Traci reports that she was ill and did not attend the Finance Committee. She says that she communicated with the committee by e-mail and sent out an internal memo from Dian to the Board. Traci passes out and discusses this month's financial spreadsheets and talks about funds that are expected to come and when. Traci talks about a special finance meeting to witness the tally and payout of Dave Myers' vacation pay accrual. She explains the process in detail. Traci talks about the need to check on the legal responsibilities for this payout in light of the policy we passed to change the way this process is done.

B. Development

Marc reports that the Committee met to talk about all the upcoming events. He says that BR will be coordinating the events all the way up to the fund drive. He reports on progress and problems with organizing the Luau. Marc reminds the Board that we still need prize donations for the Silent Drive Raffle and asks them to please pitch in.

Traci presents a proposal from Dave to fund his attendance of Earthdance. Dave would like KMUD to pay his expenses and will donate his hours helping coordinate volunteers. Several board members speak against this expenditure. We may have trouble breaking even on this event. Michael says that he and BR can handle this without Dave's help. There is discussion of why there were problems last year. The proposal dies without a motion. The Board discusses the value of doing Earthdance. Michael feels the live simulcast sent out Internationally is very valuable. Juna and other Board members agree it is important and ask Michael to seek resolution to problems with the organizers.

C. Policy

Jama reports on the committee's efforts to bring minor and obvious edits of the policy manual to the board on the consent calendar. Then if someone does not agree with them they can be discussed or brought back later. Jama says the Policy Committee will be having another work party soon, maybe next week. Jama asks that we appoint Felix to the Policy Committee. nominates Felix for appointment to the PolComm. Traci seconds the motion. Board approves unanimously.

D. Building & Memorial

Harold reports that the Building Committee is ready to sit down to discuss the process of design and permitting. Felix talks about working with Mickey to redecorate the front office. Felix will be working to finish the new wall. Bettye says that she will work to get a donation of cement from Kathy Studebaker for the foundation when the time comes. There is talk about ways to get community input on the design.

E. Hiring

Traci reports on the efforts of the Hiring Committee to review 22 resumes and create a ranking. The committee has done 6 interviews with the top-ranked candidates. The Hiring Committee hopes to have a hiring recommendation to the board after one additional interview.

F. Web Site Redesign

Traci passes out a first draft contract proposal from NetWebSolutions. She talks about some of the comments and concerns that have come in from staff and Board members. Traci Bear reports that Simon was on vacation so the committee did not meet. There is a meeting scheduled for tomorrow Wednesday to discuss the first draft of the proposed contract and construct a list of questions and concerns. We will present these concerns to web designer Brad Jenkins in another web committee meeting to be held a week from tomorrow next Wednesday, to get his responses. Traci encourages Board members and the public to review this contract draft and submit their concerns as soon as possible. There is discussion regarding the use of grant funds, timelines and deadlines. Several Board members express

their concerns that Simon be fully informed and included in this effort. Traci relates her experiences, efforts and frustrations in moving this project forward.

IX. OTHER REPORTS

A. Community Advisory Committee (CAC) North

No report.

B. CAC Central

No report.

C. Programmers' Representatives

D. Correspondence Secretary

No report. Sydney is absent and will be vice president . Traci nominates Marcia to take over as Correspondent Secretary. Juna seconds the nomination. Board approves unanimously.

E. Programming

Michael insures the Board that everything will go smoothly ay Earthdance. There is some discussion regarding which programs are being considered to replace INN. Michael talks about a program he is considering called the "420 Report - The War on Drugs".

F. Technical

No report.

X. UNFINISHED BUSINESS

A. Termination/Disciplinary Policies

Traci requests that all policy change proposals that have been submitted to address this policy be sent to the Policy Committee for review and recommendation to the Board. Traci explains her proposal for amendments. This item is tabled.

B. Conflict of Interest Policy & Contract

This item is tabled.

C. Policy Manual

Jama reports that there is a long list of work that will need to be done to clarify and update policy language in the policy manual. The Committee will be taking this on and items will start coming to the Board for review and approval.

D. Web Site Redesign

This discussion was covered under reports.

E. Audit 2005-6

Berk moves that the KMUD Board of Directors accept this years audit and authorize funds for payment. Harold seconds this motion. The Board approves with a unanimous vote.

XI. NEW BUSINESS

A. Appointment of Officers

Berk nominates Marc to be the Board President. Juna seconds that nomination. The Board votes unanimously to confirm the nomination. Marc Patterson is the KMUD Board President.

Marcia nominates Traci to be the Board Secretary. Berk seconds that nomination. The Board votes unanimously to confirm the nomination. Traci Thiele is the KMUD Board Secretary.

Traci nominates Juna to be the Board Treasurer. Berk seconds that nomination. The Board votes unanimously to confirm the nomination. Juna Berry Madrone is the KMUD Board Treasurer.

Harold nominates Sydney to be the Vice President. Juna seconds the nomination. The Board votes unanimously to confirm the nomination. L. Sydney King is the KMUD Board Vice President.

B. Meeting Rules of Order and Parliamentarian

Marcia nominates Juna to be the Parliamentarian. Harold seconds that nomination. The Board votes unanimously to confirm the nomination. Juna Berry Madrone is the KMUD Board Parliamentarian.

Since the Parliamentarian chairs the Policy Committee Marc makes this appointment. Marc appoints Traci to chair the Finance Committee.

C. Programmers/Volunteer Agreements

This item is tabled for next month's meeting.

XII. CLOSED SESSION

A. Personnel Issues

Update on grievance procedures and other personnel issues.

XIII. MEETING SCHEDULE and ASSIGNMENTS, GOOD AND WELFARE

- A. Executive Committee Meeting: Wednesday September 13th, 1:00pm Mateel Café
- B. Finance Committee Meeting: Thursday September 14th, 1:00 pm KMUD
- C. Development Committee Meeting: In October before KMUD Boogie.
- D. Policy Committee Meeting: Tuesday September 5th Juna and Rohn's house
- E. Building & Memorial Committee Meeting: Monday 10am August 29th KMUD.
- F. Hiring Committee Meeting: Monday August 29th 4pm KMUD.
- G. Web Site Redesign Committee: Wednesday Aug 30th at 12noon. KMUD.
- H. Board Meeting: Tuesday September 26th, 1:00 pm Humboldt House Inn

XIV. ADJOURNMENT

Marc calls the meeting to a close at 4:02