

Minutes

Redwood Community Radio Board of Directors

Date & Time: 23 October 2012, 4 PM

Place: Healy Senior Center, 456 Briceland Rd, Redway, CA

I. Call to Order: Meeting Ground Rules and Opening Comments from President

II. Roll Call: Suzanne Beers, President, Board-elected; Nella White, Vice President, Member's Rep; Julia Minton, Treasurer, Members' Rep; Noel Soucy, Secretary, Programmers' Rep; Siena Klein, Members' Rep; Jordan Jumpshot, Programmers' Rep; Marcy Stein, Programmers' Rep; Carlos Casarez, Board-elected; ex officio member: Jeanette Todd, Interim Station Manager.

Absent: Antonia Lamb, Board Elect.

III. Approval of Minutes: (August, September Special, September Regular)

- Carlos moves to accept all three drafts of the minutes with amendments made by Jama that were submitted on 22 Oct. Board Approves with one abstaining (Julia).

IV. Approval of Agenda

- Agenda is approved with the addition of a Closed Session after Open Time.

V. Open Time: Five minute statements and their dispositions.

- No one is here to make any statements to the Board during Open Time.

VI. Closed Session

- Board would like to put the formation of a new Committee pertaining to Personnel on the Agenda for next month.

VII. Management Report

VIII. Discussion/Questions for Management

IX. Consent Calendar

A. Confirm Board Poll moved by Carlos Casarez, and seconded by Noel Soucy to authorize Jeanette Todd to begin the hiring process for a Volunteer Coordinator.

- Board re-affirms the approval of this motion unanimously

B. Reaffirm the motion to remove Jama Chaplin and Rob Bier as check signers, and add Jeanette Todd and our Board Treasurer Julia Minton as check signers. Therefore our check signers would be Jeanette, Julia and Simon at our banks Community Credit Union of Southern Humboldt and Umpqua Bank.

- Board re-affirms the approval of this motion unanimously.

X. Finance Committee Report

XI. Unfinished Business

- A. Management Evaluation Procedure- Final Consideration
- Carlos moves to approve the Management Evaluation Procedure dated 25 September 2012 with Siena seconding. Six in favor, one absent (Nella).
- B. Proposed Bylaws Revisions- First Consideration
- Noel moves to approve the proposed Bylaw revisions. Marcy seconds. Six in favor, one abstained (Julia).

XII. New Business

- A. Volunteer Coordinator- Approve Job Description and Establish hiring process
- Carlos moves to approve Item A to hire Volunteer Coordinator with Jeanette recommending a person to the Hiring Committee, and then the Hiring Committee giving final approval to Jeannette for hiring an Interim Volunteer Coordinator. Noel seconds. Board approves unanimous.
- B. Jeanette's proposal to get a server for KMUD.
- Jeanette and Simon will put together a proposal for the next Board Meeting. Item is tabled.
- C. Blue Lake Business Property for use- Dropped.
- D. Auditor choice-
- Julia moves to continue using Aycock and Edgmon as our auditors for 2013. Nella seconds.
 - Jama would like us to table this item until November until we resolve several issues. Those issues were: 1) that there is a clear agreement about compensation, and 2) that the things Jeanette learned from the CPB person about their requirements are passed on to the auditor.
 - Carlos makes a friendly amendment that Jeanette is to resolve the issues around the auditor's contract, and then to proceed.
 - Board approves unanimously.
- E. Appointment of Committee Chairs and Members
- Siena moves that we accept the Draft Committees List (dated 18th October) with changes as below. Carlos seconds.
 - Changes- Doug Tickner- Added to Pledge Drive Committee. Marcia Bauer- Re-appointed as Community Member for Mediation Committee.
 - Board approves the Motion unanimously
- F. Confirm Board Officers
- Nella resigns as V.P
 - Noel moves to appoint Siena as V.P. Jordan Seconds. Board Approves unanimously.
 - Nella moves to appoint Suz as President, Noel as Secretary, and Julia as Treasurer. Marcy seconds.
 - Board approves Officers unanimously

- G. Suzanne Dockal- is not here. Suzanne should be here for our meeting next month.

XIII. Reports

- A. Alderpoint Property- Suz shares with us a report.
- B. Programmers' Reps- No report
- C. Members' Reps – Sale of the Spyrock Note
- D. Community Advisory Boards (CAB's) – No report
- E. Correspondence Secretaries – Suz hasn't sent a letter to Serena yet. Noel suggests sending a Thank You letter to Wildberries. Julia would like us to thank Rohn Jennings (for lights) and the Mateel Board (for the use of the Mateel Hall) for Basstoberfest.
- F. Staff meeting report, and appoint next Board member(s) to attend- Julia attended the last Staff meeting and reports to the Board. Jordan will attend the next Staff meeting.
- G. Program Director's Report- Please see Page 10 of the Supplemental Board Packet for our Program Director's Report for October 2012.

XIV. Other Committee Reports

- A. Hiring Committee- Report from Nella and Marcy.
- B. Development, including Pledge Drive Subcommittee- Pledge Drive: Report from Siena. Development: Report from Jeanette.
- C. Policy- Written report provided by Carlos dated 23 October 2012. Carlos would like to get Larry Bruckenstein's suggestions regarding Documenting Personnel Violations at RCR/KMUD.
- D. Website- Written report Page 31 of Board Packet "Summary of WSC meeting- 10/9/12"
- E. Mediation- No Report.

XV. Scheduling -- proposed meeting times are:

- A. Board of Directors: 27th November, Fourth Tuesday, 4 pm, Healy Senior Center
- B. Executive Committee: 13th November, Second Tuesday, 3 pm, Studio B
- C. Finance Committee: 20th November, Third Tuesday, 1 pm, KMUD
- D. Development Committee: 15th November, Third Thursday, 3 pm, KMUD
- E. Policy Committee: TBA. 2nd Tuesday, 11am, KMUD
- F. Website Committee: 20th November, Third Tuesday, 10 am, KMUD
- G. Board member(s) to next staff meeting: Jordan, Tuesday 30th of October.

XVI. Closed Session

Minutes respectfully submitted by Noel Soucy, KMUD Board Secretary, on 20 December 2012.