

**Minutes**  
**Redwood Community Radio**  
**Board of Directors Meeting**  
**Hospice Building, Garberville**  
**October 28<sup>th</sup>, 2008**

- I. Call To Order: 5:06 pm.**
- II. Roll Call: *Board Members:*** Katie McGuire, President, Parliamentarian; Bud Rogers, Secretary, Programmers' Rep; Aleida Rios, Treasurer; Felix Omai, Member Rep; Johanna Hamel, Programmer Rep; Bria Stone, Member Rep; Larry Lashley, Programmers' Rep; Susan Brooks, Member Rep; ***Ex Officio Member:*** Brenda Starr, General Manager; all present. Not present: Bettye Etter, Vice President/Correspondence Secretary.
- III. Approval of Minutes.** Aleida moves to accept the minutes. Susan seconds. All present vote in favor and the minutes of September are accepted.
- IV. Approval of Agenda.** Katie makes a motion to approve the Agenda; Aleida seconds. Unanimous approval.
- V. Open Time.** Frank Gloegler steps forward with a report on his audit (audit report attached). He says it is a standard audit which was finished in June and July. He relates that there are compatibility problems between the Panarama software and the Quickbooks software. Division of functions such as fundraising, administration and program work will greatly facilitate the bookkeeping at KMUD. Frank says that there were no surprises in the audit. Underwriters Receivable and Allowances for Bad Debt are two areas mentioned that needed more work.. He also mentions the need to have accurate time sheets. (It is beyond the scope of these minutes to include all of his comments. To whom it may concern you may request the recording of the meeting from the Secretary).
- VI. Management Report.** (See Report).  
Bettye Etter, Vice President, arrives at meeting. 5:46 pm.  
Brenda says we will have non-violence training for November 15<sup>th</sup> and have a Strategic Plan for the Agenda in November.
- VII. Consent Calendar.** Confirmation of changes to Policy 2.4.6 Mediation Committee from 4 members to 5 members. "Mediation Committee shall be composed of one Board Member, 2 volunteer programmer reps, one community member and one person of any category at the Board's discretion." All vote in favor of accepting the Policy Change.
- VIII. Reports.**
- A. Treasurer's Report.** No report submitted. Aleida reports that she worked on the Budget Draft with Staff. There is discussion as to whether a budget draft is required to be posted.
- B. Technical Report.** None.
- C. Programming Director's Report.** (See attached report). Felix reads report.
- D. Programming Representatives Report.** Bud mentions that his interview with Dr. William Courtney on The Edge of the Herd will be in the next issue of The New Settler.
- E. Member Representatives Report.** None.
- F. CAB North, Central and South.** None.
- G. Correspondence Secretary.** Bettye reports that a card was sent to the Boogiemester. A letter of appreciation will be sent to Harold Day, C.C., and Mark Drake for their effort in completing the firewall project.
- IX. Committee Reports.**
- A. Mediation Committee.** Bud reports that he is disseminating information to his fellow committee members regarding other stations' grievance procedures and ascertain which kind of overall structure is best suited for KMUD. The committee will report as soon as we have given

this issue due consideration.

**B. Development Committee.** Meeting date to be decided.

**C. Building Committee.** The firewall was completed by Harold Day, C.C., and Mark Drake.

**D. Policy Committee.** (No Report).

**E. General Manager Evaluation Committee.** (No Report).

**F. Emergency Preparedness Committee.** Larry reports that he met with Simon and Duff. A mobile studio was discussed. The Committee is endeavoring to upgrade KMUD's off-the-grid capabilities in the event of a prolonged emergency. The worse the emergency, the more important it is to be able to broadcast.

#### **X. Unfinished Business.**

**A. Choose Building Plan.** Bud makes a motion to submit Plan D to the Planning Department. Felix seconds. Katie frames the discussion in terms of the motion having only to do with submitting the plans to the Building Department and not a commitment to build the project. There was a long discussion as to the relative benefits of all the different plans. Bud suggests that we only need to accept the analysis of the Staff who have pondered these plans and come to their own conclusions. Still more discussion. Katie calls the vote. All are in favor except Bettye and Johanna, both of whom abstained. The motion is carried.

**B. Decision on election procedure for the programmer/volunteer member of the GM Evaluation committee: Do we mail our ballots or have a ballot box in the station?** Katie moves to mail ballots to Programmers for the General Manager Evaluation. There will be PSA's for volunteers to return ballots to the station. Ballots will be returned to a secure box at the station. Aleida seconds. Unanimous approval of the motion.

#### **XI. New Business.**

**A. Discuss GM Evaluation procedure.** Katie discusses the Executive Officer's Evaluation manual that was given to her by Aleida. Johanna, Bettye and Larry are on the Committee.

**B. Appointment of fifth member of Mediation Committee.** (This can be a person of any category: Board Member, Community member, or Programmer/volunteer. Felix nominates Marcia Bauer as fifth member of the Mediation Committee. Johanna seconds. Unanimous.

**C. Appoint Community Member for the GM Evaluation Committee.** Katie makes motion to table this appointment until the next meeting. Aleida seconds. Unanimous. The Board must find someone.

#### **XII. Meeting Schedules.**

**A. ExCom.** 11-11.

**B. Finance Committee.** 11-13 1:00 pm.

**C. Development Committee.** TBA

**D. Policy Committee.** TBA

**E. Board.** November 25<sup>th</sup>, Healy Senior Center. 5:00 pm.

#### **XIII. Adjournment: 7:45 pm.**

**Finalized minutes, approved November 25<sup>th</sup>, 2008.**