

**Minutes**  
**Redwood Community Radio**  
**Board of Directors Meeting**  
**November 25<sup>th</sup>, 2008**  
**Healey Senior Center, Redway, CA**

- I. Call to Order: 5:15 pm.**
- II. Roll Call: *Board Members:*** Katie McGuire, President, Parliamentarian; Bettye Etter, Vice President/Correspondence Secretary; Bud Rogers, Secretary, Programmers' Rep; Aleida Rios, Treasurer; Johanna Hamel, Programmer Rep; Bria Stone, Member Rep; Larry Lashley, Programmers' Rep; Susan Brooks, Member Rep; *ex officio Member:* Brenda Starr, General Manager. Felix Omai, Member Rep.
- III. Approval of minutes of October 28<sup>th</sup>, 2008.** Under Open Time, Frank Gloeggler spoke about “division of functions” instead of “allocating time”, minutes changed to reflect this. Katie moves to accept the minutes. Aleida seconds. Johanna and Bria abstain. The motion is carried.
- IV. Approval of Agenda.** Under New Business, add “E. KMUD Logo”. Aleida moves to accept the Agenda. Katie seconds. The Agenda is accepted unanimously.
- V. Open Time.** Leah Fannucchi steps forward to volunteer to be the appointed community member on the General Manager Evaluation Committee.
- VI. Manager's Report.** (See Manager's Report). Brenda gives her report and thoughts of the year including adding a new bookkeeper. Johanna asks how many bookkeepers KMUD has. Brenda explains that Jay, Amy, and Beth have all been performing some bookkeeping duties but are not bookkeepers; that Dian is our one bookkeeper and a bookkeeper consultant, Bobbie. Brenda explains that to get all the “stuff” reconciled, you need more people if they are all part time. A full-time bookkeeper would be advantageous, she adds. Brenda also reports that Beth will take some web training. The date for the Board training with Byrd Locktie has not been confirmed. Both the Battle of the Bands and the Fundraiser were successes. Brenda mentions that KMUD would like to go full power in Shelter Cove. There are negative implications for other stations. More discussion is needed.
- VII. Consent Calendar.** There was nothing in the Consent Calendar.
- VIII. Reports.**
  - A. Treasurer's Report.** Aleida reported that the Finance Committee continued to work on a Draft Budget for the coming year. (See Draft Budget).
  - B. Technical Report.** (None).
  - C. Program Director's Report.** (No report).
  - D. Programmer's Repts.** Johanna passes on the information that the Northern area needs more tabling during our fundraiser. Johanna also reports that her laptop computer was stolen from her car during the fundraiser. There have been “creepy people” hanging out at KMUD.
  - E. Member Repts.** (No report).
  - F. CAB North, Central and South.** (No report).
  - G. Correspondence Secretary.** Bettye reports that she sent a letter to Harold Day but not yet to CC or Mark Drake but will do so. This is to thank them for their completion of the firewall project at KMUD. Brenda suggests sending a letter to Lisa Love for producing the Battle of the Bands fundraiser.
- IX. Committee Reports.**
  - A. Mediation Committee.** Bud reports that the Committee members have all received materials from other radio stations in regard to conflict and grievance resolution and have been sharing their views between each other on the various procedures used by these other radio stations.

**B. Development Committee.** The next meeting is at 3:15 pm , 12-11-08.

**C. Building Committee.** The permit process is in the works.

**D. Policy Committee.** The current BOD Communications sheet is passed out by Katie for the BOD Binders. It is discussed that Bettye and Felix need help with the Election Committee. Johanna volunteers to be on the committee.

**E. General Manager Evaluation Committee.** Agnes Patak, Kim Kelly, and B.R. Are Programmer Reps. We are waiting on the results of the election for Programmer Rep to the GM Evaluation Committee. The Board must elect a Community Member for the Committee. Three people conveyed to the Board that they are interested in being appointed the Community Member to the GME Committee. Barbara Truitt, Liz Caldwell and Leah Fannucchi all expressed interest.

**F. Disaster Preparedness Committee.** (No report).

**G. Web Site Committee.** (No report).

#### **X. Unfinished Business.**

**A. Katie will present an update on the non-violence training workshop.** Katie reports that Maira Light will be giving our non-violence workshop. She, herself, has had lots of training, she loves KMUD and will train us for \$450 plus travel. Brenda will let us know about the when and where of the training.

**B. Brenda will give an update on the strategic planning workshop.** Tentatively, the planning workshop will be on January 24<sup>th</sup> in the conference room at Shelter Cove. Brenda will e-mail the Board with a confirmation.

**C. Appoint a community member to the GM Evaluation Committee.** A vote was taken for the appointed seat and Leah Fannucchi won the vote. Leah Fannucchi is the new Community Member to the GM Evaluation Committee.

**D. GM Evaluation Procedure. Other stations' evaluation procedures will be examined and the Policy Committee will create a draft of recommended procedures to submit.** A discussion ensues which explores the following questions: Should our existing procedures for evaluating the General Manager's performance, which were used last year be re-defined now? Aleida suggests looking into the current procedures. The Committee will move forward this year using the evaluation procedures which were used last year. The Board may look into the procedures to better improve them if necessary for future GM evaluations.

**E. Discuss and approve a Budget.** There is a discussion about salaries, professional services, supplies and expenses. Bud moves to accept Budget. Katie seconds. In favor: Bettye, Bria, Katie, Bud, Aleida, Larry are vote to accept the motion. Johanna and Felix abstain. The motion to accept the Budget passes.

#### **XI. New Business.**

**A. Discuss December 9<sup>th</sup> Live Music On-Air Fund Drive.** Brenda presents the idea of the office being closed the Friday after Christmas and the Friday after New Years.

**B. Winter Arts Fair. December 13-14. Please sign up for shifts.**

**C. Review Communications Procedures and reevaluate Secretary's workload.** The minutes to meetings are not being posted in a timely manner. The Secretary is looking forward to an 8 hour chunk of time that will be devoted to reconciling the minutes and posting them and all the enclosures in the proper place and once that is caught up, the Sec will be able to post-as-we-go.

**D. There will be no Board meeting or Executive Committee meeting in December. We may add a short meeting or Executive Committee meeting in December. We may add a short meeting to finalize the GM Evaluation Procedure.**

**E. KMUD Logo.** Johanna reports that the creator of the KMUD logo, Janet Young, was unhappy that someone altered her design and then used it to make a bunch of shirts for KMUD.

It was suggested that a letter be sent to Janet apologizing for this mistake.

**XII. Meeting Schedules.**

**A. Excom meeting.** January 13<sup>th</sup>.

**B. Finance Committee.** December 18<sup>th</sup>.

**C. Development Committee.** No meeting in December.

**D. Policy Committee.** No meeting in December.

**E. Board of Directors.** January 27<sup>th</sup>. Non-violence training January 12<sup>th</sup>.

**XIII. Adjournment.**

Finalized Minutes, approved January 27<sup>th</sup>. Submitted by Bud Rogers, Secretary, 1-19-09.