

**MINUTES**  
**REDWOOD COMMUNITY RADIO**  
**BOARD OF DIRECTORS MEETING**  
**November 27th, 2007 @ 1:00 pm**  
**Humboldt House Inn, Garberville, CA**

**I. CALL TO ORDER: MEETING GROUND RULES AND OPENING COMMENTS**

Meeting is called to order at 1:10 pm  
Meeting Ground Rules are read.

**II. ROLL CALL:**

**Board Members Present:** Marcia Bauer, President/Member Rep.; Bettye Etter, Vice- President/Correspondence Secretary; Harold Day, Programmer Rep.; Felix Omai, Member Rep.; Johanna Hamel, Programmer Rep.; Bria Stone, Member Rep.; Katie McGuire, Appointed, Bud Rogers, Programmer's Rep

**Ex Officio Member:** Brenda Starr, General Manager

**Absences:** Sydney King, Secretary;

**III. APPROVAL OF MINUTES**

October 23<sup>rd</sup>, 2007

Unanimous approval

**IV. ADOPTION OF AGENDA**

Unanimous approval

**V. PRESIDENT'S MESSAGE**

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**VI. OPEN TIME**

Jama states that the Board should maintain the right to change appointee to Mediation Committee.

Marcia notes that if a client has reservations about working with a particular Med. Comm. Member that the client may ask that the person be recused for their mediation issue or process.

**VII. MANAGEMENT REPORT**

See Management Report to RCR BOD 11/27/07

Brenda requests Board input as to what to title the jobs for News Coordinators in the News Department.

Note: Money Market account has been opened in the amount of \$60,000.00 and she would like Board's approval.  
\$25.00 acct. at Community Credit Union in the name of Chris (?) should be closed, needs Board approval.

**VIII. CONSENT CALENDAR**

**No Business**

**IX. REPORTS**

A. Treasurer

See Management Report under Fiscal

B. Technical

See report delivered by Simon Frech.

He is researching digital recorders for News Dept.

Remote studio in Laytonville is being looked into.

C. Programming

Marcia reads Marianne's report. See Program Director's report

D. Programmer Representatives

Harold in this slot, delivers Election Report stating that they were put into Programmer boxes rather than mailed and he takes responsibility.

E. Member Representatives

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*Submitted by Marcia Bauer*

Felix states she has no report.

F. CAB North, Central, and South

Eric Johnston, Scott Jacquin send notice that there will be a December 12<sup>th</sup> meeting at Muddy Waters for the Northern Branch of Committee

G. Correspondence Secretary

Johanna requests "Thank you" to Long John for his ideas and efforts. Betye mailed letter regarding mediation to Estelle. Bettye states that while Estelle appreciated the kind words, she was not interested in moving forward with mediation..

**X. COMMITTEE REPORTS**

A. Development

Johanna states that there is a meeting scheduled for December 12<sup>th</sup>. She talks about Adopt-a-Highway and offers info to anyone interested in this project. Johanna says she will lead this project..

B. Mediation

Marcia states that 2 mediations have been successfully completed and a third nearing completion. She reports that the Mediation Committee has requested that our 4 members make a very workable and effective group in light of the intimacy and trust needed in mediation and requests that we not pursue a 5<sup>th</sup> member in the interest of functioning to our best .

C. Policy

It is announced that Juna Berry Madrone has resigned from this committee. Salary review for General Manager is due and Katie suggests that Board review GM salary after GM Job Performance evaluation which is to take place in January '08.

Discussion regarding Programmers and Board Members being required to be members of KMUD.

Harold states that the agreement with new programmers include an expectation that they will participate in helping the station just doing their programs

Marcia asks if this is a document that should be created by the GM and the Programmers Rep. And presented to Board for approval or at least support.

Katie gives an open invitation to anyone who wants to come to next policy mtg. Or be on e-mail list, or be on Policy Committee.

Jama questions Policy around News Department : role of Management?  
And she asks that the Board develop policy around the News Department.  
Marcia proposes committee be formed around News Department.

Bud makes a motion that Policy Committee take on this issue and bring it up at next board mtg. Felix agree, Jama objects, She sites policy.

Marcia states this topic shall be discussed under new business.

**XI. UNFINISHED BUSINESS**

A. Jama wants the Board to review Board Communication Procedures that are in BoardPacket.

Marcia tables this to be done in January meeting due to the fact the Board hasn't had much time to review the information..

B. The issue of Board interfacing with the public ( consequences of inappropriately representing the Board.  
Issue was discussed and it was agreed that the language already exists in the policy.

C. Proposal to change the Grievance /Mediation Committee to Mediation.Commity.by Marcia at the request of Med. Comm. This requests was approved.

Board approval of Grievance/Mediation documents:in October

1. Problem Solving Procedure
2. Committee Guidelines and Responsibilities
3. Code of Ethics

Final approval passed with no objections

D. Marcia asks Bria Stone to step into the Treasurer/Finance Committee seats. Unanimous approval.

D. Brenda states that 990 must be filed by May 15<sup>th</sup>. Frank Gloeggler has previously done this and Brenda is hoping to find someone to replace him by the middle of December.

## **XII. NEW BUSINESS**

- A. Mediation Committee - restructuring to 4 rather than 5 members:  
Mark Schafner, from audience asks to speak to composition of Mediation Committee. He states that to call yourself a mediation committee you must have specific training. He believes the term "mediation" is being misused if no one has been trained. Buds Rogers says he is a trained mediator with a plaque on the wall and everything. Harold moves that Bud be appointed to Committee. Johanna seconds. Bria, Katie, Johanna Felix, Harold and Bettye approve. Marcia abstains. Bud is appointed.
- B. Discussion of assigning Fund Raiser activities to Development Committee: Brenda questions this as taking away from her job as GM. Johanna states that she doesn't want to take anything away from GM. She to work with GM and suggests further discussion at Development Committee meeting.
- C. CAC suggests that Board meeting during summer , long days be in evening so day job people can attend. Mark Schafner states that meetings might get more attendance if meetings were held around 4pm. Harold states that he wouldn't mind night meetings being set if there was a timeline set to avoid meetings running long. Katie states she would like to see every single agenda item on a time line, Johanna, Katie, Bria, Felix, Bud, and Harold are in favor of evening meetings. Bettye and Marcia express concern about driving late in the winter dark. Felix suggests spring and summer late meetings and moved back to early to coincide with daylight savings time. Katie Seconds. Johanna, Katie, Bria, Marcia, Felix, Bud, Harold, vote in favor. Bettye abstains, Motion passed.
- D. News Department job description titles discussed. Bettye proposes that the new job of news reporters be titled "News Coordinators. Bud suggests" Intern" be in the title to imply training is taking place. Brenda says there must be a process of advancing their positions in the News Department. Bettye makes a motion to use to News Coordinators. Bud seconds.  
Jama objects saying that in order to vote on an issue that is not agendized it must be time sensitive to KMUD. Doesn't believe Board has authority to vote on this issue. Bettye retracts the motion.
- E. Board revisits changing Exec. Meeting to Mondays at Katie's request. She offers to drop issue if the change is only being made to accommodate her.

## **XIII. MEETING SCHEDULES**

- A. Executive Committee: Tues. January 8<sup>th</sup> @ 1 pm, Mateel Cafe
- B. Finance Committee: TBD
- C. Development Committee: TBD
- D. Policy Committee: TBD
- E. Board Talk Show: TBD
- F. Board Meeting: Tues. January 22 @ 1 pm, Humboldt House Inn

## **XIV. ADJOURNMENT**

- XV. **CLOSED SESSION regarding personnel issues.**