

## Minutes

### Redwood Community Radio -KMUD

#### Board of Directors Meeting

May 26, 2009 @5:00 pm

Healy Senior Center

Redway, California

- 1.
- 2.
3. **Call to Order: Meeting Ground Rules and Opening Comments.**  
Katie calls the meeting to order at 5:00 pm.
- 4.
5. **Roll Call: Board Members:** Katie McGuire, President/Parliamentarian; Bettye Etter, Vice President/Correspondence Secretary; Bud Rogers, Secretary, Programmer Rep; Aleida Rios, Treasurer; Felix Omai, Member Rep; Johanna Hamel, Programmer Rep; Bria Stone, Member Rep; Larry Lashley, Programmer Rep; **ex officio Board Member:** Brenda Starr, General Manager.
- 6.
7. **Approval of Minutes of April Board Meeting.** Katie moves to accept the minutes. Aleida seconds. Motion passes unanimously.
- 8.
- 9.
10. **Approval of Agenda.** Aleida moves to accept the Agenda. Katie seconds. Motion approved unanimously.
- 11.
12. **Open Time.** Jama steps forward and makes a comment concerning volunteer coordinators. In addition, Jama talks about the issues still unresolved surrounding the Board Communication Procedure or “BCP” “Should Board packets be distributed one week ahead of the monthly Board meeting or the Friday before?” Johanna makes a motion that Board packets be sent a week ahead of the meeting electronically and the Friday before for hard packets. Discussion ensues. Johanna withdraws her motion. Katie calls for a vote of who supports sending out the Board packet one week ahead of the meeting

Finalized by Jama Chaplin, VP, 12/15/09, from Second Draft submitted by Bud Rogers, Secretary, 6-18-09. Strategic Plan goals, and the content of the Consent items (with one clarifying sentence in parentheses) were added. Changes made by Board in June were entered.

- and who supports sending it out by Friday before the meeting? Katie and Felix voted for one week, all else voted for Friday by noon. Katie makes a motion to table the BCP and directs the Policy Committee to make the corrections to the document and we will put it on the Agenda for next month with a more complete draft. Johanna seconds. The motion passes unanimously.
- 13.
14. **Management Report.** (See Report). Larry asks about the health plan that was approved at the previous Board meeting. Brenda reiterates that the health insurance program she was endeavoring to provide for the staff required that she first buy the main health plan before she could get the “supplemental” health care plan. Since the main health plan is expensive and not comprehensive, the issue remains moot...Johanna reports that someone she knows about who wants to volunteer as the Admin Assistant. Brenda explains that she will go to the original pool of respondees for the position of Admin Assistant...Brenda also broaches the idea of having a phone bank during the Silent Drive in order to call our donors and remind them to pledge and send in their donations. It is felt by Johanna and others that this could be an effective tool to increase our response rate among our donors...Other topics are discussed including the Annual Membership Meeting; Board Talk Show; Youth Program and Candidates for the Board.
- 15.
16. **Consent Calendar.** Aleida moves to approve the items on the Consent Calendar. Katie seconds. The motion passes unanimously.

“Confirm adoption of” Documents RCR Mediation committee Guidelines and responsibilities “dated 1/13/09 and KMUD Problem Solving Procedure Draft dated 1/13/09 with the addition to Step 5: " this will be accomplished without incurring cost to RCR" and document Arbitration Panel Guidelines and Responsibilities draft dated 1/14/09 will be adjusted to reflect the arbitration panel is a Sub-committee of the Mediation Committee.”

17. **Reports.**
18. **A. Treasurer.** (See Report). Aleida reports that the books have been reconciled. A draft of a new Financial Policies is distributed to the

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- Board Finance Committee and Policy Committee. The Finance Committee meeting will be the Thursday after the Excom meeting.
19. **B. Technical Report.** (None).
  20. **C. Program Director's Report.** (No Report).
  21. **D. Programmers Reps.** Johanna reports that Highway cleanup is on the ninth; meet at 10:00 am at the MUD. Also, the station ID is not posted in the control booth.. Music posters should not be in the way of station ID.
  22. **E. Member Rep.** Felix and Bria are on this Committee and there is one vacancy.
  23. **F. CAB North, Central and South.** Judith Von Dyke is now on this Committee.
  24. **G. Correspondence Secretary.** Bettye reports that there were no cards or letters needing to be sent. It is suggested that Duff and Brian be sent a thank you for a job well done producing their concert.
  - 25.
  26. **Committee Reports.**
  27. **A. Mediation Committee.** Bud reports that at their last meeting a list was compiled of possible candidates for the arbitration panel and a knowledgeable person was identified who will be consulted concerning any legal issues which could negatively impact the Board in an arbitration situation.
  28. **B. Development Committee.** Katie and Felix will clean out the events shed. Katie talked to Agnes about the Halloween Boogie. We will know more by the Membership Meeting. The Coffee Booth will need someone to pick up chai on Thursday.
  29. **C. Building Committee.** New plans were submitted. Dennis Huber will do a cost breakdown. Jim Truitt has submitted a proposal to be the Construction Manager. One more proposal is coming in.
  30. **D. Policy Committee.** Katie, Jama, Brenda and Bud attended the last Policy Committee meeting. A discussion ensued concerning the Board Communication Procedure. Katie proposes that the Policy Committee produce a final draft of the BCP and that the other policy changes be consolidated and put into the Policy Manual. In addition, Katie suggested that the Policy Committee take a well-deserved rest upon completion of these tasks..
  - 31.
  - 32.

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33. **E. GM Evaluation Committee.** Leah is the Committee Chair. Johanna reports that a new procedure will be presented by November 1st as a goal.
34. **F. Disaster Preparedness Committee.** (No report).
35. **G. Web Site Committee.** (See Report).
36. **H. Election Committee.** No candidates have stepped forward for the Programmers Rep seat.
- 37.
38. **Unfinished Business.**
39. **A. Board Development Committee.** The meeting is June 30th at 5:00 pm.
- 40.
41. **B. Adopt the Strategic Plan.** Katie moves to adopt the goals of the Strategic Plan. Bud seconds. We will take up the strategies at future meetings. All voted yes except Felix, who abstained. The motion is carried.

**GOAL I:** Our communication will be accurate, respectful, trusting and promote understanding.

**GOAL II:** Our board will be a cohesive and sustainable group of informed, flexible, responsible people dedicated to the mission of KMUD and respected by the community.

**GOAL III:** KMUD's staff and volunteers will be supported and appreciated, and work at the station will be enjoyable and fulfilling.

**GOAL IV:** KMUD will be financially sustainable with flexibility to respond to the needs of the community.

42. **New Business.** A motion is made by Bud to extend Bobbi Todd's contract. Katie seconds. Johanna is opposed, all else vote yes. The motion carries.
- 43.
44. **Meeting Schedules.**
45. **A. Excom. June 9th, 3:00 pm, Mateel Cafe.**
46. **B. Finance Committee. June 11th at \_\_\_\_\_ pm, (location).**
47. **C. Development Committee. TBA.**
48. **D. Policy Committee. June 16th at 3:30 pm at Katie's.**

**E. Annual Membership Meeting is at 4:00 pm and the Board of Directors meeting is at 5:00 pm at the Healy Senior Center, June 23rd.**

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