

**Final Minutes**  
**Redwood Community Radio**  
**Board of Directors Meeting**  
**July 27, 2010**  
**Healy Senior Center**

- I. Call to Order: Katie calls meeting to order at 5:11pm, opening comments, ground rules read.
- II. Roll Call: Board Members: Katie McGuire, President; Jama Chaplin, Vice-President; Johanna Hamel, Secretary; Felix Omai, Member Rep.; Larry Lashley, Programmer Rep., James Ficklin, Programmer Rep.; Rob Bier, Appointed Rep.; Marcia Bauer, Appointed Rep. *Interim Administrator*- Aaron Shapiro. Note: As of this meeting, Treasurer Meghan Joyce resigned
- III. Approval of Minutes: June's BOD meeting minutes unanimously approved with a few minor changes; Annual Membership Meeting minutes approved with all voting yes except for Felix, who abstained
- IV. Approval of Agenda: Approved unanimously following the addition of "New Business D.: Email Correspondence"
- V. Open Time: Bettye Etter expressed concerns over security in the building and complained about the lack of air conditioning. Les Scher also noted the lack of air conditioning in the studio, and would like two solid chairs for doing his show with another person comfortably and safely. Kim Kelly also expressed concern over security when she comes in early Wed. morning.
- VI. Management Report: new interim administrator Aaron Shapiro gave this report: KMUD is a media sponsor for the Humboldt County Fair this year and we will have a coffee booth on Mon/Tues Aug. 16/17<sup>th</sup>; EEO report will be done by Aug deadline; we had to file for another extension with CPB as the end-of-year financials were delayed...this forces a delay in the receipt of our Grant funding and has caused tightening up of our finances. Also, we are having a one-day pledge party August 13 which will include a table at the Farmer's Market and other special live music happening.
- VII. Questions: Jama inquires about Aaron's contract
- VIII. Consent Calendar: nothing this month
- IX. Finance Report: Although Meghan resigned (for health reasons), she assured us that she would complete the cash-handling policy that the finance committee has been working on.
- X. Unfinished Business
  - A. Member Rep proposal to extend nomination period: Jama moves that we initiate an election process with nomination period ending Aug. 24. Approved by BOD with Duff writing up a PSA. In addition, we agreed to have a Board "Mixer" on Friday August 20 from 5-7pm at the station for folks interested in the member rep seat nominations. One seat is for a 3-year term, one seat is for a one-year term.
  - B. Management Structuring Committee: Board unanimously votes on the following committee composition: three staff members, three BOD members and one community member. Board members interested are Jama, Rob and Katie. Meghan Joyce is unanimously appointed the community member of this

Approved by Board August 24, 2010. Respectfully submitted by Secretary Jama Chaplin on Sept. 1, 2010.

Restructuring Committee. Aaron is asked to ask staff to name their 3 reps. The Committee will make recommendations to the Board, including job description language.

- C. By-law Revision: Following discussion, Board decides to revisit these proposals in September when we have a new Board and folks have had more time to review these potential changes. Attorney review is encouraged. David Bergin's memo on this is filed with the Board packet.

XI. New Business]

- A. Hiring Committee: Jama moves to add to the agenda revision of the Hiring Committee Policy, and the motion passes. Then Board votes unanimously on the following committee composition: two Board members, one staff member and two community members and/or programmers.
- B. Board Communications Procedure: Marcia moves to accept the July 21, 2010 draft with these amendments: "Guidelines" added to the title, and photocopying of packet "by Friday" instead of "on Friday." Katie seconds with the motion passing with Duff, Katie, Jo, Marcia, and Larry voting yes and Felix and Rob voting no.
- C. Nominations for Board-appointed seat on BOD: Marcia nominates Katie McGuire, who accepts.
- D. Email Correspondence to/from BOD: Per Jama, KMUD Policy 2.1.4 addresses this

XII. Reports

The only report was a Programmer Rep report on the ongoing Adopt-a-highway program KMUD does every other month to clean up a section of HWY 101.

XIII. Committee Reports:

- A. Development: Pledge Party Aug. 13, County Fair Aug 16, 17; we need to make a decision about the Halloween Boogie !
- B. Mediation – no report
- C. Building – see report
- D. Policy – temporarily on break
- E. Emergency Preparedness – Per Duff, we're working on an emergency response plan by networking with other community members.
- F. Election – Member Rep nomination period extended
- G. Website – see report, also it is noted that the Amazon Link remains on the KMUD website despite a Board-approved directive.

XIV. Meeting Schedule:

- A. Ex Com – Tuesday Aug. 10 at 3pm at Mateel Café
- B. Finance Committee –
- C. Development – July 28 at 6:30 at station
- D. Building – every other Monday morning at 10am
- E. Board of Directors – Tuesday Aug. 24 at 5pm at Healy Center
- F. Board Orientation Sunday Sept 12
- G. Board/new member recruitment mixer at station Aug. 20 5-7pm

XV. Closed Session, personnel matter: The Board made decisions about the terms of the contract of the Interim Administrator.

\*\*Meeting adjourned at 9pm.

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