

**MINUTES**  
**REDWOOD COMMUNITY RADIO**  
**BOARD OF DIRECTORS MEETING**  
**January 25<sup>th</sup> 2005, 5:30pm**  
**Healy Senior Center, Redway**

**I. CALL TO ORDER & OPENING COMMENTS**

Marc Patterson called the meeting to order at 5:35pm and reads the ground rules.

**II. ROLL CALL**

Board Members Present: Marc Patterson, President *Pro Tempore*; Berk Snow, Treasurer; Dave Bergin, Secretary; Andrew Christian, Parliamentarian; Traci 'Bear' Thiele, Correspondent Secretary; Felix Omai, Bruce Brady, Geraldine Goldberg, Harold Day.

Ex Officio Members Present: Jackie Sullivan.

Ex Officio Members Absent: Michael Jacinto, Dave Myers.

Public: Jama Chaplin, and Siena Klein.

**III. APPROVAL OF MINUTES OF October 26, 2004, and November, 23, 2004**

There were requests for amendments to both sets of minutes. Traci moves to adopt the minutes with the proposed amendments. Berk seconds. Approve: Dave, Berk, Harold, Andrew, Traci, Bruce, Marc. Abstain: Felix and Geraldine.

**IV. ADOPTION OF AGENDA**

After discussion of a proposed amendment, Harold moves to adopt agenda as amended. Felix seconds the motion. The agenda was unanimously approved.

**V. MANAGEMENT REPORTS**

**A. Operations/Development Manager**

Dave submitted a written report.

**B. Program Manager**

Michael submitted a written report.

**C. Business Manager**

Jackie Sullivan submitted a written report and gave an oral report.

Jackie reported on debit vs. credit cards, vacation time accrual spreadsheets, grant funds received, status of the 2005 budget, collection of pledges, and working with Gail Arnoul on the taxes. Berk reminds Jackie that KMUD will pay for continued education.

**D. Cahto Project**

1. Operational – Simon submitted a written report.

2. Fundraising – Bruce will be attending next Development Comm. meeting.

**VII. OPEN TIME**

Jama thanked Jackie for her report and her attention to detail. Jama asks the board to review the requirements for national programming. Jama asks the board members "Have we achieved open access to the airwaves?" Jama expresses concerns about the personnel management process and the lack of recommendations for improvement last year. She suggests that one more

board member join the Personnel Committee. Jama suggests that the board examine management's efforts to eliminate profanity on the air.

### **VIII. COMMITTEE REPORTS**

#### **A. Finance Committee**

Berk submitted a written report and gave a brief oral report.

#### **B. Development Committee**

No report.

#### **C. Personnel Committee**

No report.

#### **E. Policy Committee**

Andrew reported that Pol.-Comm. would have a draft policy manual to present to the board in February. There was discussion regarding policy collection sources.

### **VIII. OTHER REPORTS**

#### **A. Community Advisory Committee (CAC) North**

Andrew reported on a fundraiser being planned by CAC North. This will be a Bob Dylan Festival and is being planned for May 24<sup>th</sup>.

#### **B. CAC Central**

Siena reported on committee members examination of fairness in selection of program applications submitted. Siena also reported submitting a list of questions to Michael, in regards to how program applications are handled.

#### **C. CAC South**

No Report

#### **D. Programmers' Representatives**

Harold reports on efforts to educate programmers who are on air Monday through Friday 8am-5pm how to respond in the event of an FCC inspection.

#### **E. Correspondence Secretary**

No Report

### **IX. UNFINISHED BUSINESS**

No unfinished business was done at this meeting.

### **X. NEW BUSINESS**

#### **A. Elect President and Secretary for balance of term.**

Dave nominates Marc for the office of President. Berk seconds the nomination. Traci nominates Bruce. Andrew seconds the nomination. The vote is 5-3 in favor of Marc. **Marc is elected to the office of President for the remainder of the term expiring August 23 2005.**

Marc nominates Traci for the office of Secretary. Andrew seconds the nomination. No other nominations are made. **Traci is elected to the office of Secretary for the remainder of the term expiring August 23 2005.**

The board moves to appoint Bruce to the position of Vice President and gets unanimous approval.

The board moves to appoint Felix to the position of Correspondent Secretary and gets unanimous approval

**B. Proposal to change regular meeting to Humboldt House at 1:00 pm.**

**Dave moves** to relocate the meetings to the Humboldt House at 1:00pm. **Geraldine seconds** the motion. Andrew Abstains. Approve: Bruce, Harold, Traci, Dave, Geraldine, Felix, Berk and Marc. **The motion passes.**

**C. Proposal to move main checking account from Umpqua Bank to Community Credit Union and open line of credit with CCU; re-dedicate existing CCU account from northern transmitter fund to management credit card account; open account at the Laytonville Branch of the Bank of Willits for receipt of Cahto Project funds.**

**Dave moves** to accept proposal to move the account and to rededicate funds. **Bruce seconds** the motion. **Approved** unanimously.

**D. Vacation pay. Discussion to clarify how vacation pay is accrued and paid.**

Board decides to consider changes to the current policy. Personnel and Policy Committee will examine current policies and draft policy proposals for consideration at the next meeting.

**E. Proposal to increase management discretionary spending limit from \$1000 to \$1500.**

**Dave moves** to take this action based on the urgency of need. **Geraldine seconds** the motion. **Approved** unanimously.

**XI. MEETING SCHEDULE and ASSIGNMENTS, GOOD AND WELFARE**

- A. Finance Committee Meeting: Wednesday February 9, 12:00 pm, KMUD
- B. Personnel Committee Meeting: Wednesday February 9, 5:00 pm, KMUD
- C. Executive Committee Meeting: Wednesday February 9, 2:45 pm, Mateel Café
- D. Board Meeting: Tuesday February 22, 1 pm, Humboldt House Inn
- E. *Report to Listeners*: Wednesday February \_\_, 7:00 pm, KMUD
- F. Policy Committee Meeting: Friday February 4<sup>th</sup> 4:00pm, KMUD

**XII. CLOSED SESSION**

A proposal to increase commission percentage for Underwriting Representative was considered. **Felix moves** to accept this proposal and **Dave seconds** her motion. **Approved** unanimously

**XIII. ADJOURNMENT**

Having no further business to conduct the board adjourns at 8:20pm.

Draft Submitted by Secretary, Traci 'Bear' Thiele,  
February 8<sup>th</sup>, 2005